



AGENDA

WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, MARCH 11, 2024 AT 5:00 PM

MUNICIPAL BUILDING - 150 EAST MONROE STREET
WYTHEVILLE, VA 24382

1. **INVOCATION** - VICE-MAYOR CATHY D. PATTISON
2. **CALL TO ORDER** - MAYOR BETH A. TAYLOR
3. **ESTABLISHMENT OF QUORUM** - MAYOR BETH A. TAYLOR
4. **PLEDGE OF ALLEGIANCE** - COUNCILWOMAN CANDICE N. JOHNSON
5. **APPROVAL OF AGENDA** (requires motion and roll call vote)
6. **6:00 P.M. SCHEDULED RECESS** (if necessary)
7. **CONSENT AGENDA**
 - A. Minutes of the regular meeting of February 26, 2024 (requires motion and vote)
8. **PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**
 - A. **Consider appropriations to the Fiscal Year 2023-24 Budget**
 1. Staff Report/Presentation by Town Manager Brian Freeman
 2. Public hearing to consider the appropriations to the Fiscal Year 2023-24 Budget
 3. Consideration by the Town Council to approve the budget appropriations (requires motion and roll call vote)
 - B. **Consider authorizing the Wytheville Police Department to issue a purchase order for two police vehicles with the understanding that the funds will be appropriated in the Fiscal Year 2024-25 budget**
 1. Staff Report/Presentation by Town Manager Brian Freeman
 2. Consideration by the Town Council to authorize the Wytheville Police Department to issue the purchase order (requires motion and roll call vote)
 - C. **Consider scheduling a Council Work Session for Monday, March 25, 2024, and Monday, April 8, 2024, at 4:00 p.m., in the Council Chambers before the regularly scheduled Town Council meeting to discuss the development of the budget for Fiscal Year 2024-25; and, consider adopting the proposed budget adoption calendar for Fiscal Year 2024-25**

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to schedule two Council Work Sessions and to adopt the proposed budget adoption calendar for Fiscal Year 2024-25 **(requires motion and vote)**

D. Consider the request of the American Cancer Society for a Waiver of Fees for the use of Withers Park on Saturday, May 4, 2024, for the Relay for Life of Wythe County event

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeyton

2. Consideration by the Town Council to approve/deny the request **(requires motion and vote)**

E. Consider the request of the Wytheville Branch of American Association of University Women for the issuance of a raffle permit for calendar year 2024

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to approve/deny the request **(requires motion and vote)**

F. Review the second draft of the Wytheville Farmers' Market Lease Agreement and consider scheduling a public hearing for the Town Council meeting on Monday, March 25, 2024, at 5:00 p.m., or as soon thereafter as possible, in the Council Chambers to consider the renewal of a lease of Town property for the Wytheville Farmers' Market located at 210 West Spring Street

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeyton

2. Consideration by the Town Council to schedule a public hearing for the Monday, March 25, 2024, Town Council meeting **(requires motion and vote)**

9. PRESENTATIONS TO TOWN COUNCIL

A. Presentation by Police Chief Joel Hash regarding the 2023 Wytheville Police Department's Annual Report

10. CITIZENS' PERIOD

11. NEW BUSINESS - TOWN MANAGER BRIAN FREEMAN

12. REPORTS

A. Consider the recommendation of the Budget and Finance Committee to renew the Town's 2024-25 Employee Health Insurance with The Local Choice

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to renew the Town's 2024-25 Employee Health Insurance with The Local Choice **(requires roll call vote)**

B. Staff Report(s) - TOWN MANAGER BRIAN FREEMAN

C. Upcoming Meetings - CHIEF DEPUTY CLERK BRANDI JONES

13. OTHER BUSINESS

A. Council Member Time

B. Miscellaneous

(1) Council Committee Reports; (2) February 2024 Building Reports

14. CLOSED MEETING

A. Closed meeting pursuant to § 2.2-3711 (A.) (7.) Consultation with legal counsel pertaining to probable litigation (requires motion and vote)

B. Certification of Closed Meeting (requires motion and roll call vote)

15. ADJOURNMENT